



First Baptist Church
Greensboro

Date Received: _____

Meeting Date: _____

Amount Funded: _____

Carter Trust Fund Grant Application

I. Church Information

Name of Church:

Address of Church:

Pastor of Church:

Name of Contact Person (if not Pastor):

Contact Person's Relationship to the Church (if not Pastor):

Contact Person's Email:

Contact Person's Phone Number:

Church Tax ID Number:

Year of Church Formation:

Total Membership:

Average Weekly Attendance:

Total Annual Budget:

Denominational Affiliations:



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II. Identification of Need

Amount of Funding Requested:

Cost of Total Project for which Funding is Requested:

Nature of Request:

General Operations

Personnel

Building Maintenance

Special Project

Construction

Other

Please describe the nature of the request (500 Words).



Carter Trust Fund Grant Application

III. Goals and Objectives

List the goals and expected outcomes of this request. How will you measure the outcomes and/or know the goals have been accomplished? (250 Words)

What is the anticipated community impact? (250 Words)

Would these funds be used for any collaborative projects (working with a non-profit, another church, etc.)? If yes, how? (250 Words)



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IV. Activity Plan / Budget and Expenses

Provide a brief line item budget for use of the requested funds. Sample budgets are included as an addendum to help you prepare the budget for your request.

EXPENSES FOR PROJECT/PROGRAM	PROJECT BUDGET
	Total:

Additional explanation or detail of budget (if needed).



Carter Trust Fund Grant Application

IV. Activity Plan / Budget and Expenses (Cont.)

What is the time frame for this project/program? Will this be ongoing or does it have an end date? (100 Words)

If ongoing how will you sustain the programming beyond this funding? (100 Words)

What is your plan if you do not receive the funding? (100 Words)

Will there be any matching funds or other funding provided for this effort? If yes, please describe. (100 Words)



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V. Additional Information

Do you have any personal connections with First Baptist Church of Greensboro?

How did you hear about this funding opportunity?

Other comments or information you would like to share with the committee. (250 Words)

I attest that this information is accurate to the best of my knowledge.

I agree to the parameters set by the Carter Trust Fund Committee, including a report of funding usage at the end of the project.

Name and Title of Person Completing Report:

Signature: _____ **Date:** _____

Applications must be received by 5:00 pm on the grant cycle deadline, either online or hard copy to:

FBC Greensboro
ATTN: Carter Trust Fund
1000 W. Friendly Avenue
Greensboro, NC 27401.

A member of the Carter Trust Fund Committee will contact you after your application is submitted to assist you with your application.

Inquiries and additional attachments, if included, should be sent to, cartertrustfund@fbcgso.org.

#1 Sample Budget for Equipment / Capital Expenditures

EXPENSES FOR EQUIPMENT/CAPITAL: Church Playground	Basis for Expense	Project Budget
Playground Equipment	Manufacturer's quote attached	22,701.00
Playground Installation	Manufacturer's quote attached	6,442.89
Freight	Manufacturer's quote attached	2,437.50
Surfacing Materials	Manufacturer's quote attached	3,895.80
Concrete pad for Handicap Accessibility	Estimate for concrete and installation based on 500 SF at average 2020 costs	3,500.00
		Total: \$38,977.19

Additional explanations of the budget (if needed)

Our church is raising funds for 50% of this cost. We are requesting the remainder from CTF: \$19,488.60

2 Sample Budget for Program Expenditures

EXPENSES FOR PROGRAM: Children Summer Program	
Meals for 30 children x 2 meals/ day x 30 days @ \$4 each	7,200
Parent Workshops (food, materials) – 2 workshops x 60 parents x \$6 each	720
Teacher supplies – 6 teachers @ \$100 each	600
Books – 1 book/child/week is 30 children x 6 weeks x \$25 each	540
Games and equipment – 30 items x \$25 each	375
Local staff training (CPR) – 10 staff x \$30 each	300

3 Sample Budget for Personnel Expenditures

EXPENSES FOR PERSONNEL: .3FTE Music Minister	Basis for expense	PROJECT BUDGET
Salaries and Fringe Benefits	12 hours/week or .3 FTE; based on FTE annual salary of \$45,000	13,500
Supplies and Materials	Music rights and copies for church's use, estimated at 200 copies @ \$3 each	600
Staff Development/ Education	One workshop/year; local travel	200
Marketing/Community Awareness	Includes advertising for 2 seasonal events and concerts at \$150 each; includes ads and mailing of postcards.	300
Fixed Costs (rent, utilities,etc.)	Calculated as a % of total church budget	2,000
Travel Expenses	n/a	0
Other Operating Expenses	Includes insurance, choir robe repair and laundry	450
		Total: \$17,050